



# RENTAL APPLICATION

FOR RENTAL LOCATED AT:		DATE:
Applicant:	Co-Applicant:	

**Please provide the following information in full for your application to be processed in a timely manner:**

**ID** - Provide a copy of a valid state or government issued picture identification for each applicant 18 years and older (Driver's license, State ID, Military ID, and/or Passport).

**LANDLORD INFORMATION** - Include complete address of rentals, name and telephone number of landlords, amounts of rent paid, and dates of occupancy. P.O. Boxes are not acceptable. If applicant and co-applicant have the same present and previous address, one application may be submitted. If they have different addresses for either present or previous addresses, separate applications must be submitted. If there are more than two adult applicants, each applicant should submit a separate application.

**INCOME INFORMATION** - Include name of supervisor, length of employment, telephone number and, if requested, a copy of one (1) month's most recent pay stub(s). **Self-employed applicants** may provide copies of their Hawaii State General Excise Tax returns, prior two years Federal Tax Returns, and/or two years of earning statements prepared by a Certified Public Accountant. **Military applicants** may provide a copy of their Leave and Earnings Statement (LES).

**OTHER** - You may also include any other documentation that may support your application, such as benefit statements, letter(s) of employment, letter(s) of recommendation, and bank statements.